

## MINUTES

### HACONBY & STAINFIELD PARISH COUNCIL MEETING

WEDNESDAY 8<sup>TH</sup> MARCH 2017 AT 7.15 PM

**Present:** Councillors Brian Blackbourn, Jonathan Blackbourn, Philippa Dixon-Warren, Richard Dixon-Warren, David Winn

Temporary Clerk – Mrs Wendy Gray

LCC Councillor – Sue Woolley

1 Member of the Public and Councillor Martin Hill (Leader, LCC)

**1. Interim Chairman's Introduction and Announcements**

Cllr Winn welcomed everyone to meeting.

**2. Apologies for Absence**

None received.

**3. Police/PCSO Report**

PCSO was called away just before the meeting.

Cllr R Dixon-Warren gave an update on the Bourne & Billingborough Neighbourhood Police Panel (B&BNPP) joint meeting with Bourne & District Neighbourhood Watch Association (B&DNWA) in Bourne on Monday 6 March. The meeting was attended by the Police and Crime Commissioner for Lincolnshire, Mr Marc Jones, who addressed the meeting and answered questions on the County's policing policy. He stressed importance of neighbourhood policing and highlighted the challenges of competing priorities of varying visibility. Members of the Local Policing Team, led by Chief Inspector Jim Tyner, also attended to answer questions regarding local issues. No policing priorities were set – the future of B&BNPP is dependent on an ongoing Lincolnshire Police review on neighbourhood policing.

**4. Public Questions, Comments or Representations**

Mr Williams wanted to (as this was her last meeting) express his personal thanks to Cllr Woolley for all the support she had given him over the years when he was a member of the Parish Council, this was re-iterated by all current Parish Councillors.

**5. LCC Update**

Local Government Boundary review - The Commission carried out an electoral review of Lincolnshire between May 2015 - December 2016.

The review aimed to ensure that each Lincolnshire councillor represented roughly the same number of voters and that ward boundaries reflected the interests and identities of local communities and also reduced the number of County Councillors to 70 from 77.

Public Consultation closed in July 2015. Cllr Woolley noted that she could not see any representations from Haconby & Stainfield PC listed. Councillors pointed out that representations had been made.

Parliamentary review ongoing (second public consultation just started) to reduce 650 MPs to 600

County Councillors agree to unitary consultation later this year.

Lincolnshire County Council councillors have agreed the budget for 2017/18.

Thousands of potholes to be permanently repaired in patching programme – Lincolnshire County Council.

The Parish Council made a personal request that they would like Cllr Woolley and Cllr Hill to attend their Annual Parish Meeting on the 17<sup>th</sup> May 2017, to which they both agreed.

**6. SKDC Update**

Nothing to report.

**7. Disclosure of Interests**

None.

**8. Risk Assessments**

Review of areas undertaken:

Bus Shelter (Bats), back of shelter totally covered with shrubbery.

Drains – entrance to village, drains full highway side of hedge (west road entrance to village opposite no. 12 next to stile into field) facing no. 14 near village sign.

Pot holes near no. 9 Hall Road, near bus shelter.

Yellow lines need re doing just past phone box, markings on kerb may have been authorised by LCC!!

Website reporting - roadworks.org (Haconby)

Haconby Spinney, Stainfield – asbestos has been dumped – SKDC to be advised.

Risk Assessments to be permanent agenda item.

**9. Minutes**

Resolved that the minutes of the meeting held on the 18<sup>th</sup> January 2017 be signed as a correct record – **proposed Cllr B Blackburn, seconded Cllr P Dixon-Warren – all in favour.**

**9. Matters arising from the previous minutes**

Precept - it was felt an explanatory note to all residents explaining the increase would be a good idea. **Action:** Councillor R Dixon-Warren to finalise and circulate the draft parish notice for approval and publication.

**10. Administrative Report and Correspondence Received**

LALC Spring Newsletter Extract – Councils Engaging with their Communities, (Parish Notice) re Precept.

Request from resident **today** following receipt of draft minutes of January meeting - Please may I ask that the following points are raised via your correspondence at this evenings meeting and thus minuted as such? Parish Council responses in Red.

1. Please note that my P45 was issued correctly by the relevant Payroll company and is all in order. **Noted by the Council.**
2. I do trust that the proposed visit of the allotments will be initiated by the courtesy it deserves and abide the law of Landlords/tenants and write/email to all tenants with the nature of the proposed visit and detail such a request for a mutually convenient date and time to attend. **Agreed by the Council – a letter to be sent to all tenants/ graziers.**
3. I would also like to extend this by requesting that we do not have a repeat of the illegal fiasco that three councillors took upon themselves last year to enter

unannounced on a 'select' few of the allotments and cause one elderly lady at Haconby Grange to be scared witless. **The Parish Council refutes completely the allegation. Resident to be asked to provide evidence to support the allegation.**

4. I would ask a member of the public that the unsigned minutes are posted on the Facebook page and the Lincs.gov web site as 'draft' or 'notes' within two weeks of the meeting. This would then allow the public to read what has gone on rather than wait until months later when they are finally published and signed. **Agreed by the Council – will try to do so in future.**
5. Finally, as a member of the public I would like to see the financial statement issued on the [Lincs.gov.uk](http://Lincs.gov.uk) with each bi monthly minutes as it is our tax payers money that is being spent and I for one would like to see what it is being spent on. **Agreed by the Council, posted with the Minutes, will try to do so in future.**

**11. Invoices to be agreed for payment**

Wendy Gray, Temporary Parish Clerk - £96.00

HMRC - £24.00

Ladywell Accountancy Services - £48.00

**Cllr R Dixon-Warren proposed above payments were made, seconded Cllr B Blackbourn, all in favour.**

Claim attached for reimbursement of travel/postage/refreshments from former councillor was considered and the following response was agreed:

Claim for reimbursement of travel, refreshment and postage expenses made by former Councillor was considered. Notwithstanding belated nature of claim and rationale, the Council agreed to authorise reimbursement of travel costs but not refreshments or postage (supporting information previously requested not provided) and a signed endorsement of expenses should be obtained.

The claimant would be advised accordingly.

**12. Planning Applications Update**

S17/0230 – Single storey side, front and rear extensions at 10 West Road, Haconby, PE10 0UZ – contrary to planning parameters we must register an objection, our observations are – Architects drawings are incorrect, extend by 1.2 metres, windows overlooking.

**13. Business Items:**

**a) Finance**

Draft 3 year budget to be prepared.

**b) Haconby Horse Chestnut Tree –**

Discussed drafting a notice to the village - what do they want to do, do they want it removed (currently we have no money in the precept to do this) *or* do they want to keep it (we need to register the land and find money for maintenance costs). Financial breakdown required on the costs of cutting down and removing, or keeping and maintaining and registering the land. Draft notice to be produced for next working party meeting which should also include Telephone Box, justifiable reason to keep and spend money on it. The Council aims to have a discussion and a vote at the Annual Parish Meeting considering potential ongoing costs, which the community may have to find!

**c) Parish Vacancies –**

No applications received to date.

**d) Allotments –**

The Council agreed to conduct an allotments familiarisation visit on Thursday 16th March to inform the ongoing review, and to convene an informal working group meeting for all interested parties on the allotments, dates and details to follow.

**e) Churchyard Maintenance –**

We do need to respond, we have no objections, not competent to see if there is still room in the churchyard. We respond to Form B and that we do not raise an objection. **Proposed Cllr R Dixon-Warren, seconded Cllr Winn, all in favour.**  
Cllr R Dixon-Warren will complete all the necessary forms.

**14. Any Other Business: Items for next meeting and issues/points arising from discussion for future discussion/resolution.**

None.

**15. Close of Meeting.**

The meeting closed at 9.25 p.m.

**Approved:**    *Signed on original*                      Councillor David Winn (Chairman)

*17 May 2017*